



REPLY TO
ATTENTION OF

AMSAS-OMI-E

DEPARTMENT OF THE ARMY
DIRECTORATE OF LOGISTICS
Logistics Readiness Center
FORT DEVENS, MA 01434

21 May 2014

FORT DEVENS

Logistics Readiness Center

Ammunition Supply Point (ASP)

Standard Operating Procedure (SOP)

Effective Date: 21 May 2014

/// Original Signed///

Cesare J. Segalini
Director LRC

Reviewed

///Original Signed///

Eric R. Olsen, (CHIEF, ASP)

Reviewed

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

MEMORANDUM FOR ALL Fort Devens ASP Customers

SUBJECT: External ASP SOP

1. Enclosed is the LRC External ASP SOP for your use. This document is intended to guide you, our customer, in order to achieve the best mission support.
2. This SOP outlines general procedures for the ASP Section.
3. We are pleased to have the opportunity to support you and look forward to your feedback at https://ice.disa.mil/index.cfm?fa=card&sp=106903&s=804&dep=*DoD&sc=32
4. POC is the undersigned at (978) 796-3037.

///Original Signed///
Eric R. Olsen
Chief, Ammunition Supply Point

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

**Ammunition Supply Point
Standard Operating Procedure**

TABLE OF CONTENTS

<u>ITEM</u>	<u>PAGE</u>
1. REFERENCES	5
2. PURPOSE	5
3. APPLICABILITY	5
4. MISSION	6
5. RESPONSIBILITIES	6
6. PROCEDURES	6
7. Ammunition Supply Procedures	7
a. Introduction	7
b. Authentication	7
c. Request for Issue	8
d. Training Ammunition Request	8
e. Ammunition Issue Procedures	9
f. Request for Turn-in	10
g. Live Ammunition Turn-In Procedures	11
h. Residue Turn-in Procedures	13
i. Reconciliation	14
j. Delinquent Documents	16
k. Exceptions to Policy	16
8. Ammunition Transportation	16
a. Vehicle Transportation	16
b. Vehicle Inspection Standards	18
c. Load Stabilization	20
d. Transportation Compatibility	20
9. Miscellaneous Support Procedures	20
a. Introduction	20
b. Request for Extension	20
c. Unrecoverable Residue	21
d. Amended Turn-in Procedure	21
e. Command Notification	21
f. Amnesty Program	21
g. Ammunition Found on Post (AFOP)	21
h. Malfunctions	22

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

i. Misfires

22

Appendices

<u>Appendix</u>		<u>Page</u>
Appendix A	Definitions and Terms	24
Appendix B	Acronyms and Abbreviations	25
Appendix C	DA Form 1687	26
Appendix D	Example of DA Form 581 (Live Serviceable)	29
Appendix E	Example of DA Form 581 (Live Unserviceable)	30
Appendix F	Example of DA Form 581 (Residue Turn-in)	31
Appendix G	Example of DD Form 626 (Motor Vehicle Inspection)	32
Appendix H	Example of DA Form 5811-R	33
Appendix I	Example of DA Form 5692-R	34
Appendix J	Letter of Lateness	35
Appendix K	Compatibility Chart	36
Appendix L	Extension Memorandum	38
Appendix M	Amnesty Program	39
Appendix N	Exception to Policy Example Memo	40
Appendix O	Fort Devens ASP Phone Roster	41

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

1. **REFERENCES:** The most current version of the following publications:

a. Safety Regulations:

(1) AR-385-64, Ammunition and Explosives Safety Standards

(2) CFR-49, Transportation

(3) SB-742-1, Inspection of Supplies and Equipment Ammunition Surveillance Procedures

(4) AR-75-1, Malfunctions Involving Ammunition and Explosives

(5) AR 385-10, The Army Safety Program

(6) AR 600-55, The Army Driver and Operator Standardization Program (Selection, Training, Testing, and Licensing)

b. Accountability Regulations:

(1) AR-710-2, Supply Policy Below the National Level

(2) DA PAM 710-2-1, Using Unit Supply System (Manual Procedures)

(3) DA PAM 710-2-2, Supply Support Activity Supply System: (Manual Procedures)

c. Physical Security Regulations: AR-190-11, Physical Security of Arms, Ammunition, and Explosives

d. General Logistics:

(1) FORSCOM Regulation 350-10, Training and Certification Program for Personnel Working in Ammunition Operations

(2) IMCOM REG 5-13

2. **PURPOSE:** This SOP prescribes basic ammunition management procedures pertinent to Class V (CL V) ammunition and explosive support. It provides unit ammunition managers with a fundamental understanding of the mechanics involved using the ASP. This SOP is not intended to be a complete guide to ammunition management. Customer units will use it in conjunction with DA PAM 710-2-1. This SOP provides detailed guidance for conventional ammunition support within the Fort Devens region.

3. **APPLICABILITY:** This SOP applies to all units who draw ammunition from the Fort Devens Installation ASP. Any deviation from DA PAM 710-2-1 and this SOP may delay units in receiving their ammunition and impact on scheduled training events.

a. Procedures outlined in AR 190-11, AR 385-64, AR 710-2, DA PAM 710-2-1, DA PAM 710-2-2, DA PAM 385-64, DOD Reg 4500.9-R, and Hazardous Classification of United States Military Explosives and Munitions, and this SOP will be adhered to when requesting CL V support from the Fort Devens ASP.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

b. Problems/Complaints/Suggestions:

(1) Problems and complaints concerning ammunition support should immediately be addressed to the ASP Supervisor at (978) 796-3037.

(2) Units involved in ammunition receipts/turn-ins on a recurring basis are encouraged to assist in improving ASP operations. Suggestions to improve operations and/or this SOP should be forwarded to the ASP Supervisor.

4. **MISSION:** To provide efficient and effective customer service for ammunition support for all Fort Devens tenant units and DOD activities within our geographical area of responsibility. Operate Garrison retail ASP IAW DoD, Army, IMCOM policies and procedures.

5. **RESPONSIBILITIES:** Supported Unit Commanders are responsible for:

a. Ensuring their units comply with the provisions of this SOP and applicable Fort Devens and DA regulations.

b. Preparing DA Form 1687s. Make them valid for a period covering the earliest ETS date; the approving authority expects to remain in his/her position or *not to exceed one (1) year*, whichever is less. Ensure assumption of command orders and/or appointment orders are current and up to date and a copy is provided to the ASP.

(1) Authorize only SGT and above to sign requests for pick-up and turn-in of ammunition, ammunition components, and ammunition residue.

(2) Each unit is authorized a maximum of ten (10) cards. Cards will have the same through dates (i.e. 'Date' and 'Expiration Date' blocks).

(a) Ammunition signed for by the unit is accounted for, secured, and controlled at all times IAW applicable regulations, and that the unit exercises prudence in handling ammunition to preclude unnecessary damage due to other than fair wear and tear (OTFWT).

(b) All personnel requisition and receipt Class V items must possess the Ammunition Handler Card from the Installation Ammunition Office or Installation or complete the following online courses: **AMMO 45 and AMMO 67**. These certifications are acceptable if completed within last two years.

(c) Unexpended ammunition and ammunition components are returned to the ASP upon completion of training and IAW the time frame established by this SOP, AR 190-11 and DA PAM 710-2-1.

(d) Processing Command Oriented Security Screening and Evaluation Reports (DA Form 7281-R) for all personnel authorized access to Arms, Ammunition & Explosives AA&E and/or AA&E keys.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

6. PROCEDURES:

- a. The ASP hours of operation are Wednesday through Sunday 0700- 1530.
- b. The ASP will be closed on all Installation holidays when directed, and Federal holidays. All other ASP closures will be published.
- c. Weekend support and extended operating hours during weekdays must be requested and approved in advance by ASP Supervisor.

7. AMMUNITION SUPPLY PROCEDURES:

a. **INTRODUCTION:** This chapter outlines Ammunition Supply Point procedures that supported units will follow in preparing and submitting required documentation to conduct CL V transactions.

b. AUTHENTICATION:

(1) Unit commanders are responsible for security and control of the unit's ammunition programs and for ensuring that only authorized personnel are allowed to sign for Class V supplies. Only SGT and above will be listed on DA Form 1687 (Notice of Delegation of Authority-Receipt for Supplies) to requests for issue and turn-in of ammunition, ammunition components, and ammunition residue (blocks 13a-c) of the DA Form 581 (Request for Issue and Turn-In of Ammunition). The Commander normally appoints a responsible officer **on written orders** for ammunition management. The responsible officer can then delegate appropriate individuals to request and/or receive ammunition through the use of DA Form 1687. See Appendix C for example of how to complete a DA Form 1687.

(2) Commanders will ensure that a DA Form 7281-R (Personnel Security Screening Form) is completed for individuals who are working with, requesting, transporting and receiving ammunition and explosive items.

(3) Both the requesting and approving authorities provide DA Forms 1687 to the ASP.

(4) The ASP maintains a DA Form 1687 for all personnel authorized to sign as requesting, receiving, or turning-in ammunition, ammunition components, and ammunition residue.

(5) Preparation of DA Form 1687:

(a) Prepare signature cards IAW DA PAM 710-2-1, and this SOP. Process them in three copies through the appropriate approving office Brigade/Division, Installation Ammunition Office (IAO), or equivalent prior to forwarding to the ASP. Assumption of command orders must accompany each DA Form 1687.

(b) All DA Form 1687s may be submitted with either handwritten or electronic signatures. **Combining hand-written and digital on a single form are not authorized.** Photocopies and faxed copies will not be accepted. Rank and ETS date or INDEF will be indicated for all personnel on the signature cards. A new DA Form 1687 will be submitted whenever any portion of the DA Form 1687 becomes obsolete. **(Crossovers and whiteout are not permitted.)**

(c) Each major command/activity (commander who controls the ammunition allocation) will provide DA Form 1687 authorizing personnel to Approve or Authenticate blocks 14a-c of the DA Form 581. The

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

appointed officer will be the Division Ammunition Officer (DAO) or equivalent activity level who is responsible for controlling Class V allowance for the command or activity. Individual units are not authorized to both request and approve DA Form 581s ammunition requests.

(d) *Under no circumstances will ammunition be issued to a customer unit if current signature cards, appropriate orders, and/or assumption of command orders are not on file or up to date at the ASP.* An individual listed on the signature card must be physically present to sign for the ammunition prior to issue any ammunition.

(e) Immediate notification of cancellation/deletion of an authorized representative must be provided to the ASP via email or telephonically and followed by a new signature card.

(f) Category I and II Ammunition (i.e. Stinger, AT4, etc.) will **not** be issued without an armed escort on site (see AR 190-11). The assistant driver must be a SGT or above and armed with their assigned weapon and ammunition. The escort vehicle and trail vehicles (not ammunition laden) with two-way radio communication are required for transporting Category I missiles/rockets. Local Enforcement Agency will be notified when transporting Category I and II ammunition over public highways. Category I missiles and rockets must be transported in a locked Milvan type container and positioned on the vehicle in such a way as to prevent the opening of doors without downloading the container, when training is being conducted on another installation other than Fort Hunter Liggett.

(g) Units need to send additional vehicles to transport their work crews (these vehicles must be able to pass a safety inspection). Absolutely no transporting troops in a vehicle loaded with ammunition. The correct number of vehicles to transport ammunition must be present at the schedule appointment time to preclude delays that may cause the appointment to be rescheduled.

c. REQUEST FOR ISSUE:

(1) The TAMIS Ammunition Request (TAR), e581 allows a secure online process for Command delegates to approve ammunition requests. The e581 is mandated by AR 5-13 and department of the Army and the module of TAMIS the operators manual can be found at <https://tamis.army.mil> and this SOP to draw or turn in ammunition for training and operational load. Units may initiate the e581 no later than 30 days prior to requested pick-up date. The e581 is the only method to request ammunition; hard copies of 581s will not be used for any ammunition transaction. All completed e581s must arrive at the ASP not later than five working days prior to intended pick-up date. Units not meeting this requirement will be required to follow the procedures for late ammunition requests as outlined below. Partial issues are not authorized. All ammunition listed on the DA Form 581 will be issued at one time. It is the customer who is responsible for determining the number and kind of vehicles/trailers required for completing the mission. The QASAS or their designated Surveillance representatives will assist when requested. A helpful tool for determining size and weight of ammunition is the Defense Ammunition Center website, <https://www3.dac.army.mil>. Under available products, find the word "CAPULDI", then type in the DODIC. An information page will appear showing the container/unit load data.

(2) When large quantities of ammunition are requested, quantities should be requested to the nearest full container i.e., box or can.

(3) Category I missiles and rockets must be processed on a separate DA Form 581.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(4) ***Ammunition requests will arrive at the ASP not later than five working days prior to intended pick-up date.*** This rule applies to both customer units and the installation ammunition office. If the document is late because the customer unit failed to plan accordingly, the unit is responsible for the letter of lateness. If it is late because the Installation Ammunition office failed to process it in time, the installation is responsible. Anyone not complying with or not able to follow this policy, must have a memorandum from the first 0-5 (LTC) in the chain of command stating the reasons for not complying with the requirements. This policy will be strictly enforced. Ammunition requests arriving two working days prior to the draw date are required to have a statement from the first 0-6 (COL) in the chain of command stating the reasons for not complying with the requirements. See Appendix J for an example of how to complete a letter of lateness. All letters of lateness must be processed through the Installation Ammunition Office.

d. TRAINING AMMUNITION REQUEST:

(1) To request munitions in TAMIS, users must have a TAMIS user ID and password and a CAC. The digital certificate on the CAC is used to sign the e581 electronically. TAMIS users without a CAC should contact their munitions manager to obtain a digital signature application from the TAMIS help desk. Digital signature applications are processed through the TAMIS help desk.

(2) IAW DA Pam 710-2-1, munitions managers will ensure that appropriate signature card(s) DA Form 1687 and delegation of authority letters are on file at the ASP before submitting a munitions request. Requests without a DA Form 1687 on file at the ASP will be rejected by the ASP.

(3) A separate e581 must be prepared for each training event code (TEC). TECs are listed in AR 5-13.

(4) Units will report 15 minutes prior to ASP Operations on the date of their appointment with all requirements and documents. If a unit is more than one hour late for a scheduled appointment at the ASP, the ASP will attempt to contact the unit or their MSC ammunition manager. If there is negative contact by COB of the date of pickup, the document may be canceled and the unit will need to process another e581 if the items are still needed for training.

(5) Units requisitioning ammunition for use at Fort Devens must have DA Form 581 (unit copy) approved by their higher headquarters.

(6) Turn-in appointments will be made within five (5) working days from the completion of training event.

Note: Units WILL make turn-in appointments at the completion of their initial draw.

e. AMMUNITION ISSUE: *Prior to arriving at the ASP for issue, the unit is responsible for providing:*

(1) Sufficient vehicles to pick-up the ammunition in one trip, keeping in mind vehicle load limits and ammunition compatibility. For tie-down information, contact ASP Personnel at (978) 796-3037 or Quality Assurance Specialist/Ammunition Surveillance (QASAS) at (978) 796-3154. In the event that the required vehicles are not available (i.e. Failure of DD Form 626 inspection or mechanical failure), the unit representative will be required to reduce the ammunition quantities in order to safely transport the ammunition on the available vehicles or make other arrangements for pick up (rescheduling or canceling of document).

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(2) First, sign in at customer service

(3) If the unit is receiving CAT I or II ammunition, an armed guard must escort the ammunition. The unit must prepare ahead and bring at least 5 rounds of ammunition for the armed guard.

(4) An authorized individual to receive ammunition, as indicated on the DA Form 1687. **SSG/E6 or above for Category I and II.** An authorized individual on DA Form 1687 can receive Category III and IV items.

(5) Prior to entry into the ASP each vehicle designated for ammunition pick-up will be inspected by the ASP checker for compliance with safety standards utilizing the DD Form 626 (the unit must ensure the origin information part II and III of the DD Form 626 is already filled out). The DD Form 626 provided at the time of issue is only valid for 72 hours. Vehicles failing the safety inspection will not be allowed into the ASP. Soldiers are not permitted to ride in the cargo area of ammunition-laden vehicles.

(6) All unit weapons and ammunition for security of Category I and II will remain in the possession of the unit while at the ASP. No weapons will be allowed inside the ASP.

(7) The ASP Checker will escort the customer into the ASP; at this time the customer comes under control of the checker/ASP. During the issue process, the checker and customer (SGT or above signing for ammo) **must/will jointly inventory ammunition loaded by DODIC, lot number, national stock number (NSN), serial number (if applicable), and quantity.** These counts will be conducted outside the storage magazine or in the doorway prior to loading the vehicle. The ASP checker and unit representative will initial beside the quantities loaded onto unit vehicles on the DA Form 3151.

NOTE: If the customer refuses to conduct an inventory on the items being issued, the issue will be stopped and the Chief, ASP notified for action.

(8) Unit personnel will load the designated stocks aboard vehicles. The ASP will provide the material handling equipment (MHE) to load palletized ammunition.

(9) During the loading process, the unit will placard and block/brace or tie-down the ammunition in an area designated by ASP checker. The truck and cargo will return to the Vehicle Inspection Point to be re-inspected for safety, proper placards, and accuracy of documentation.

(10) The ASP will complete the DD Form 626 and provide the unit with copies of the DD Form 2890 (Special Instructions for Motor Vehicle Drivers) and DD Form 626.

f. REQUEST FOR TURN-IN:

(1) Upon completion of range firing, units must turn-in all unexpended and salvageable ammunition components and packing materials. All unit turn-ins must be completed within five working days following the last firing date to preclude the unit from going delinquent.

(2) **All ammunition turn-ins, whether residue, live, or live unserviceable** must be prepared on a DA Form 581 IAW DA PAM 710-2-1 and this SOP (See Appendices E and F). All "Live" ammunition and Residue turn-ins will be by appointment only.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

Note: *Units are encouraged to submit turn-in documents to the ASP at the time of the original issue.*

(3) Units that require turn-in of live ammunition to the ASP will arrive NLT 1300. A turn-in determined to be too large for completion by 1530 will be scheduled for the next day. Determinations will be made by the ASP supervisor or a designated ASP representative.

(4) Units that have multiple issue documents will turn-in and reconcile documents after all items on each document are expended. It is not advisable to hold all documents for turn-in and reconciliation until the end of the entire training event.

(5) Units arriving for their scheduled turn-ins should ensure all ammunition is packed and marked as closely as possible to the original shipping condition to ensure safe transport to the ASP.

Note: *Live ammunition will not be transported in the same vehicle that has ammunition residue and packing components.*

(6) Units will ensure adequate personnel accompany the turn-in to perform downloading and segregating/repacking operations. Also, ensure that there is necessary packing material for repackaging box rounds; this is the original packing material.

(7) The combined quantity of live ammunition and residue turned-in must balance with the quantity of ammunition issued.

(8) Prior to turn-in of any residue, a unit representative must perform a 100% visual inspection.

g. LIVE AMMUNITION TURN-IN PROCEDURES:

(1) A DA Form 581 must be prepared and processed IAW DA Pam 710-2-1. Live Turn-in appointments will be scheduled at the completion of the Issue.

(2) Customers must schedule enough vehicles to ensure ammunition is segregated by issue documents and compatibility group. Ammunition turn-ins not clearly segregated will be rescheduled.

(3) Ammunition must be cleaned and repackaged to the issue configuration prior to conducting the turn-in (no exceptions). Do not open depot sealed containers!

(4) To prevent delinquent documents, units should turn-in all live ammunition within two working days after the training exercise termination date. Reminder, it's the customer's responsibility to manage their ammunition in order to prevent delinquent documents, i.e., customers that are delinquent cannot draw any training ammunition until all delinquent documents have been reconciled.

(5) The customer must ensure their turn-in request (DA Form 581) reflects only the items and quantity (or less) drawn on the corresponding issue 581, (if you draw ammunition on three different DA Form 581's and have ammunition remaining from each document, then three DA Form 581's are required for the live turn-in). It is important that the customer bring copies of all issue documents associated with the schedule turn-in.

(6) The ASP will not accept ammunition that was not part of the original issue document. In this

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

event, the ammunition should be turned-in against the document that it was issued on; or an investigation should be initiated to determine where the ammunition came from. Ammunition in this category can be processed as an amended or as a Found on Post (FOP) turn-in.

(7) Consumption statements are required for Category I and II ammunition expenditures prior to ammunition turn-in. All expended serial numbers for Category I will be annotated on the DA Form 5692-R (Ammunition Consumption Certificate).

(A) Conducting Live Turn-In

(1) Customers arriving after the scheduled appointment may or may not be serviced; this is totally dependent on the workload and mission. **Failure to meet scheduled turning appointments will automatically place units on delinquent document list regardless of time or situation and will not be allowed to receive further CL V (T) until the issued documents are cleared.**

(2) Each vehicle entering the ASP must pass a DD Form 626 inspection (the unit must ensure the origin information in Part II and III of the DD Form 626 is already filled out). If a customer fails the vehicle inspection, they may or may not be serviced that day. This is totally dependent on the circumstances, workload and mission.

(3) Prior to entering the ASP, a representative from the ASP will conduct a preliminary inspection to ensure the ammunition is ready for turn-in.

(4) Upon completion of the vehicle inspection, report to Customer Service with DD Form 626. At this point an ASP Checker will be assigned and the unit will be escorted into the ASP. All customer weapons and ammunition used for securing Category I and II items will not be allowed entrance into the ASP and will remain in the possession of the unit's armed guards(s).

(5) All ammunition returns must and will be re-packaged to issue configuration. Upon arrival at the Surveillance Warehouse (SW), the unit will unload ammunition from vehicle(s) and segregate it by DODIC and lot number as directed by ammunition inspection point personnel. An ammunition checker/inspector will inspect the ammunition. The units will repack ammunition at the SW, as required. The ammunition checker/inspector will use DA Form 3151-R for the ammunition to be turned-in. The unit representative must ensure the ammunition quantity turned in is annotated correctly on the DA Form 3151-R. The unit representative will verify with the checker/inspection personnel that **ALL** items are recorded on the DA Form 3151 prior to SW departure.

(6) Upon completion of the live turn-in, the unit returns to the ASP operations desk to reconcile the document. The unit representative and ASP checker sign the DA Form 3151-R and DA Form 581 and receives a copy of the DA Form 3151-R and DA Form 581.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

h. RESIDUE TURN-IN PROCEDURES:

(1) Once at the residue warehouse, the unit representatives will screen/re-inspect the residue in the presence of an ASP checker ensuring all residue items are free of live rounds, unfired primers, explosives or other dangerous materials.

(2) All residues will be inspected for trash, live ammunition, primers, and other hazardous materials.

(3) If any live rounds of ammunition below .50 caliber are found by the checker during turn-in of residue, turn-in operations will be ceased and the unit may be rejected from the residue warehouse and directed to conduct a 100% inspection of their residue to ensure it is free of live rounds. Rejection means that the unit is expelled from the warehouse. **The ASP Supervisor will notify the unit's commander immediately of any live rounds or explosive components found in residue.** Any live rounds must be processed as a normal live turn-in or an amended turn-in, as applicable, for the unit to be relieved of responsibility for the material.

(4) AR 710-2 requires all ammunition items be returned to the ASP for disposition. DA PAM 710-2-1, Appendix J, provides a salvage/residue listing of materials that must be returned. This listing is in conjunction with the residue return list provided by the ASP.

(5) Only personnel listed on the unit's DA Form 1687(s) are authorized to turn-in residue at the residue yard.

(6) Do not mix residue from one issue document with residue from another. ***Small arms ammunition must be separated by caliber.***

(7) When all ammunition is expended and no residue is generated, a DA Form 5692-R, Ammunition Consumption Statement, signed by the range safety officer (E-6 or above) will be processed through the ASP to account for all expended ammunition.

(8) If there is any loss of residue, a Certificate of Lost or Damaged CL V Ammunition Items is also required. This certificate will be done on a DA Form 5811-R and signed by the Company Commander and the first LTC in the chain of command. Before signing, the LTC will investigate the cause of the shortage IAW DA PAM 710-2-1 and initiate corrective action. This paperwork must be brought to the ASP to clear the document.

Note: DA PAM 710-2-1, paragraph 11-15b and AR 190-11, para 8-2 requires a 15-6 investigation for missing CAT I items or CAT I residue items.

(9) When empty containers or salvage items are returned, the ASP checker will thoroughly inspect these items for explosive material.

IMPORTANT: Ammunition residue is not garbage or trash; it is a Class V component. All residue/packing materials must be controlled, managed and turned into the ASP residue yard. Certain items will require shortage statements; certain items will not. ALL residue/packing materials must be returned to the ASP for screening and processing. DO NOT throw residue/packing materials in the garbage!

(10) The following turn-in procedures will be adhered to:

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(a) All cans, boxes, containers, etc. will be opened and tipped upside down and lids removed. The boxes and cans will be turned upright and visually inspected.

(b) All ammunition cartridges cases 20mm and below will be screened on the screening table. All cartridge cases above 20mm will be individually checked and counted.

(c) All signal tube flares will be individually checked for live explosive contents.

(d) All fiber or plastic containers will have both caps removed. They will be tipped over both ways and visually checked prior to disposal.

(e) All landfill items will be physically checked prior to being placed in the dumpsters. Containers of any type will have the tops removed prior to discarding in a dumpster or placing in a recycle bin.

(f) All expended Category I missiles/rockets will be inspected by Surveillance at the time of the turn-in. Also, all serial numbers will be verified off the missile/rocket by both the residue and customer representative. For non-serial numbered Category I items, the lot numbers will be verified.

(g) All explosive labels will be removed or obliterated at the time of the turn-in. No residue will be stored with explosive labels attached.

(h) In the event that live ammunition is found mixed in with the residue, the turn-in will be stopped and the Chief ASP notified to determine if the turn-in should be terminated. If a large portion of the turn-in has been processed when live ammunition is found, the Chief ASP may elect to accept the items already screened as a partial turn-in.

(i) Both the customer and residue representative must agree on the quantities being turned in at the time the items are being processed. The residue calculator (working copy) will be used to record all quantities. Upon completion of the turn-in, the working copy of the residue calculator will be submitted to the Customer Service representative for processing. Customer service will edit the turn-in and determine what items and quantities require a shortage statement and if the consumption certificates are correct. If no shortage exists and all documents are present, the issue and turn-ins will be reconciled. See below for reconciliation procedures.

i. RECONCILIATION:

(1) Units drawing ammunition for training purposes have five (5) working days from the end of the training exercise in which to reconcile 100% of all unfired ammunition and residue. **Failure to properly reconcile any training event ammunition issue document will place that unit on the Delinquent Document List and result in suspension of ASP usage until reconciliation is completed.**

Note: Weekends, Federal Holidays and Installation Training Holidays are not counted as working days for reconciliation.

(2) Units will process all reconciliation documentation through their respective DAO/equivalent for review prior to reporting to the ASP for reconciliation.

(3) The following documents (as necessary) are required to reconcile units.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(a) DA Form 581(s): Live Serviceable, Live Unserviceable and Residue

(1) DA Form 5692-R Ammunition Consumption Statement DA PAM 710-2-1, Appendix I lists specially controlled training ammunition items with the letter "T" in the required residue column. A DA Form 5692-R signed by the range OIC/NCOIC/safety officer (SSG or above) must accompany the turn-in documents for these items. See the residue spread sheet provided by the ASP for a list of ammunition items requiring a DA Form 5692.

(2) DA Form 5811-R, Certificate of Loss or Damaged Statement, DA PAM 710-2-1, Appendix H requires a DA Form 5811-R signed in block 7a by the organizational commander and in block 13a by the first LTC in the chain of command indicating actions taken to account for any ammunition shortages. This must be provided to the ASP to properly reconcile a unit's account.

(a) Lost, stolen, or missing live ammunition requires action under AR 190-11. An AR 15-6, Procedure for Investigating Officers and Boards of Officers investigation will be initiated when shortages of CAT I ammunition or residue occurs and items listed in Appendix E of AR 190-11. Commanders are required to initiate action and attach evidence of that action (copy of 15-6 investigation report or other request for investigation) when:

(1) The residue plus live ammunition turned-in is less than the quantity issued and is not accounted for by the commander's statement.

(2) If damage to unexpended ammunition is due to other than fair wear and tear (OTFWT). Qualified ammunition inspectors at the SW will determine ammunition serviceability. OTFWT includes loss of lot number identity, abusive handling, or corrosion due to improper field storage. If this is found to be the case, the Accountable Officer will inform the unit of the requirement to initiate a 15-6 investigation.

(3) Upon submittal to the ASP of initiation of 15-6 investigation under provisions of AR 15-6 (i.e. appointment of investigating officer) the unit's document(s) will be removed from the delinquent document list and placed in a 'hold file' awaiting completion of investigation and recommendation process (not to exceed 75 days).

(b) At the completion of any required action, the Battalion Commander (05) or equivalent commander in the chain of command must provide the ASP with the original documents associated with the investigation to indicate completed action. This completely closes the issue document.

NOTE: *If the ASP has not received a statement indicating the action is still being investigated or failure to provide the ASP with final disposition within 45 days, will result in the unit being suspended from any further transactions.*

j. **DELINQUENT DOCUMENTS:**

(1) Ammunition documents are considered delinquent when a unit has not turned in unexpended ammunition and residue within five working days from the last range firing date noted on the e581 issue document. A unit is also delinquent if all turn-ins have been completed, but the paperwork has not been processed through the ASP. Processing turn-in paperwork is the customer unit's responsibility.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(2) A unit will not be considered delinquent if turn-in appointments are made prior to the five-day cutoff and the ASP cannot support the unit's requested turn-in. Upon notification by the unit, the ASP will grant the unit a five working day extension (memorandums by LTC are not required for this circumstance). Units who fail to meet the date given by the ASP Supervisor or have appointments canceled for failing to show or not being prepared for turn-in WILL NOT be extended.

(3) The ASP will provide IAMO with a document status printout monthly and/or upon request.

(4) Any document(s) issuing Category I or II ammunition will be closely monitored upon becoming delinquent. The Commander and the DAO/equivalent will be notified the day after a document becomes delinquent and assistance will be requested to ensure the unit arranges for reconciliation.

(5) Units who have delinquent documents are suspended from further ammunition issues until the delinquent ammunition documents have been properly reconciled.

k. EXCEPTIONS TO POLICY:

(1) Units require an exception to policy memorandum signed by the first 05 in their chain of command if they require ammunition support during non-operating hours. This includes times before 0700 and after 1530 on Wednesday through Sunday.

(2) All exception to policy memorandums must be taken through the ASP Accountable Officer. Units should process their DA Form 581 before the exception is approved to save time. However, the LRC Director or the Accountable Officer is the approving authority and can deny any request. See Appendix N for an example.

8. AMMUNITION TRANSPORTATION

a. VEHICLE TRANSPORTATION:

(1) Ammunition is hazardous by design and must therefore be transported with extreme care. A vehicle may be capable of transporting food or tools but may not be safe enough to transport ammunition. This section contains procedures to follow when transporting ammunition or explosives.

Note: The driver(s) and assistant driver(s) of the vehicle(s) hauling ammunition must be HAZMAT certified. Proof of HAZMAT training must be shown on the drivers' licenses or a certificate provided.

(2) All vehicles designated to transport ammunition or explosives will be inspected using the DD Form 626 (Motor Vehicle Inspection). The DD Form 626 inspection is valid for 72 hours for vehicles remaining on post and only on the vehicle indicated and requires that the same vehicle be used for transporting live turn-in items to the ASP. The DD Form 626 for vehicles transporting off post, will be accomplished on the same day A&E is loaded and is valid until vehicle reaches destination. However, ASP personnel do have the authority to re-inspect a vehicle before the DD Form 626 expires if the vehicle exhibits maintenance problems (i.e. oil dripping from vehicle). See Appendix G for an example.

Note: In case of vehicle breakdown, the OIC or NCOIC will ensure the replacement vehicle passes inspection using DD Form 626.

(3) All personnel involved in the inspection, preparation, or shipment of hazardous materials, to

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

include vehicle drivers, must be trained IAW the CFR 49. Drivers and assistant drivers/TCs transporting ammunition in vehicles must have the familiarization and security awareness training necessary and have this indicated on their military driver's license.

(4) A preliminary inspection will be conducted prior to leaving the motor pool or training area. Outlined below are areas of special interest that must be verified prior to any vehicle being allowed to enter the ASP.

(5) Fire Extinguisher. For the transport of all classes of ammunition or explosives, a minimum of a 10 BC (sealed with inspection tag) rated fire extinguishers must be with the designated vehicles at all times. These cannot be expired or unserviceable.

(6) Explosive Placards. Each vehicle transporting ammunition or explosives will display hazard placards on the front, rear, and both sides when the vehicle is loaded. If the vehicle is towing a trailer, the placards will be applied to the front, rear, and sides of all loaded compartments. When different types of ammunition classes are transported simultaneously, the vehicle or compartments will display placards for the highest inherent hazard class of the explosives being transported.

(a) The following mechanical elements for each vehicle designated to transport ammunition should be checked prior to dispatching the vehicle from unit areas:

- (1) Brakes
- (2) Lights
- (3) Tires
- (4) Lug Nuts
- (5) Motor
- (6) Fuel Lines
- (7) Exhaust System
- (8) Cargo Bed
- (9) Windshield/Wipers/Mirrors
- (10) Warning Triangle
- (11) Fire Wall
- (12) Leaks

NOTE: Highly recommend escort vehicle with FM communication for transport to field site.

(7) When trucks are loaded and ready for movement off post, the driver will be furnished a DD Form 2890.

(8) All ammunition will be adequately packed in the proper containers for transport. Ammunition or explosives will not be allowed to roll around freely during transport. Ammunition will be covered with fire resistant tarps except when transported in covered vehicles.

(9) Units should contact the ASP or QASAS for advice on compatibility of items to be transported. Hazardous Classification of United States Military Explosives and Munitions (small yellow book) contains a guide to assist units on transportation compatibility. See Appendix K.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(10) Only the drivers and assistant drivers will be permitted to ride in the vehicles transporting ammunition or explosives. Units failing to provide sufficient transportation for the ammunition or explosives **will not** be allowed to draw all requested ammunition.

(11) The vehicle driver is responsible for ensuring that vehicle motors are turned off, parking brake set, and wheels are chocked while loading or unloading. ***The vehicle driver must also ensure that placards are placed on the vehicles at the time of loading the ammunition.*** Placards will not be placed on empty vehicles.

b. VEHICLE INSPECTION STANDARDS:

(1) Ensure the engine, body, cab, and chassis are clean. Ensure the vehicle is free of excessive oil or grease that could contribute to a fire. Oil must not be dripping from seals or gaskets and the cab floor must be free of debris and Class III leaks.

(2) Steering Mechanism. It will be in good condition and will be correctly and securely mounted with no lubricant leaking from the steering gear case.

(3) Horn. Operational

(4) Windows and Wipers. Windows will be clean. All windows will have wipers in good condition and operating properly.

(5) Spare Electric Fuses. Check to see that at least one spare fuse for each kind and type of installed fuse is carried on the vehicle unless the vehicle is equipped with an overload protective device.

(6) Rear View Mirror. All vehicles will have 2 side mirrors that are clean and free of cracks.

(7) Highway Warning Equipment. All vehicles will have at least one complete warning triangle set (three triangles).

(8) Fire Extinguisher. All vehicles must be equipped with two (2) 10BC rated extinguishers. It must be sealed with inspection tag and fully charged.

(9) Lights. Ensure that all lights, including clearance lights and turn signals, are operative and not obscured by dirt or grease. High/low beams and emergency flashers on the front and rear of the vehicle must work.

(10) Exhaust System. Inspect the exhaust pipe, manifold, muffler and tailpipe for leakage and/or obstructions.

(11) Fuel. Vehicles powered by liquid propane (LP) are prohibited.

(12) Fuel Tank, Line and Inlet. Ensure tanks and fuel lines are in a completely serviceable condition, free from leaks and securely mounted. Check for the gas cap and any defective gaskets or plugged vents.

(13) Coupling Devices and Kingpin Locks. Ensure the fifth wheel plate and beds are in good condition, properly assembled, mounted and adequately lubricated. Kingpin locks must operate freely

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

and properly and must lock securely without excessive wear. Trailer coupler must be in good condition and safety pins present when the trailer is towed.

(14) Brakes. Inspect for oil or grease leaks around drums, air or vacuum line leaks and moisture in the tanks. Check pedal travel; the brake pedal must not touch the floor board when the brakes are applied. Ensure the vehicle does not move around when the hand or foot brakes are applied. Test the hand brake by slowly releasing the clutch in fourth gear; the vehicle should not move.

(15) Landing gear. It must lock in place. S&P trailer landing gear must operate in both the up and down positions.

(16) Springs and Associated parts. Visually examine the springs, suspension hanger mechanism, torsion bar assemblies, and auxiliary parts such as U-bolts, shackles, center bolts and hangers, for breakage, improper adjustment, and lack of lubrication.

(17) Tires. Examine tires for cuts, breaks, and blisters. Cuts or damage extending into the cord body and tires worn smooth in the center of the tread are not acceptable. Tire size must match on dual equipped tractors and trailers. No motor vehicle shall be operated on any tire having body ply or belt material exposed through the tread or sidewalls.

(18) Cargo Space. Ensure that the cargo space is clean, free of oil or grease, and free of protrusions that could cause damage to cargo. Also ensure that the floor is free of holes. The cargo space must be empty.

(19) Electrical Wiring. Electrical wiring must be clean and properly secured; insulation must not be frayed or otherwise in poor condition. There must be no uninsulated wires or improper splices or connections.

(20) Tailgate and Side gates. Tailgates must be secured with *two* locking devices. All side gates must be secured by hooks or other means.

(21) Tarpaulins. Fire resistant tarps are required on all loads transported in uncovered vehicles.

(22) Firewalls. Vehicles with cargo compartments holding ammunition open to the passenger compartment (i.e. High Mobility Multi-purpose Wheeled Vehicle HMMWV, Command and Control Vehicle CUCV) should have a firewall built to separate the two compartments. These can be constructed with sandbags. The firewall must completely surround the ammunition and be either twice as high as the ammunition stack or the height of the vehicle.

(23) Other defects. All wheel lug nuts must be present and tight. A chock block must be present during loading/unloading operations. First Aid Kits are also required for all vehicles transporting ammunition.

(24) Mixed Loading. Loading will be IAW current regulations. Hazardous Classification of United States Military Explosives and Munitions (small yellow book) contains a guide to assist units on transportation compatibility. See Appendix K.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

c. LOAD STABILIZATION:

(1) All ammunition being transported on military vehicles will be properly stabilized within the cargo area. Proper stabilization can be obtained by utilizing tie-down straps and minimal blocking and bracing. Listed are authorized tie downs (web strap assemblies) for CL V cargo:

(a) NSN 5340-00-980-9277 Rated Capacity--5,000 lbs. Recommended Max. Loading--3,500 lbs.

(b) NSN 1670-00-725-1437 Rated Capacity--5,000 lbs. Recommended Max. Loading--3,500 lbs.

(2) Each unit picking up ammunition should arrive with adequate tie-down straps to secure the ammunition prior to being authorized to leave the ASP. No ammunition-laden vehicles will be authorized to depart the area until adequate load stabilization has been ensured.

d. TRANSPORTATION COMPATIBILITY: Unit ammunition managers must consider ammunition compatibility when determining the number of vehicles required for picking up and transporting ammunition.

9. MISCELLANEOUS SUPPORT PROCEDURES

a. INTRODUCTION: During various ammunition transactions, situations may arise that require additional documentation. These situations may result from inadequate accountability, unscheduled training events, or a lack of communication between support elements. For whatever reason, uniform preparation and submission procedures will assist unit ammunition managers in initiating corrective action. This chapter provides guidance in correcting situations relating to documentation that may arise between the using unit and the ASP.

b. REQUEST FOR EXTENSION:

(1) When a unit is going to exceed its designated firing dates and cannot meet the original scheduled turn-in date as specified on the original draw document, the unit must submit a memorandum requesting an extension request to the ASP *prior to the reconciliation date*. The memorandum must include a brief explanation as to why the extension is necessary, new firing date and projected turn-in/reconciliation date, original issue document number, point of contact, and a signature from an O-5 or above. See Appendix L for an example of a request for extension.

(2) The Accountable Officer has the authority to approve extensions.

c. UNRECOVERABLE RESIDUE: (DA Form 5811-R)

(1) During specific training events, it is not always possible to recover all residues. When this occurs, a DA Form 5811-R, Certificate of Loss or Damaged Statement explaining the specifics of the loss is required to close the loop in reconciling the open account.

(2) The company commander and battalion commander (or the first LTC in the chain of command) must sign this statement.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

d. **AMENDED TURN-IN PROCEDURE:** Whenever additional ammunition has been found after a unit has been completely reconciled, the unit may turn the items in to the ASP using the amended turn-in procedures as outlined in DA PAM 710-2-1, paragraph 11-16j.

- (1) Prepare a new DA Form 581 for the items to be turned in. The original issue document number must be shown in the remarks block.
- (2) Assign the DA Form 581 a document number from the document register.
- (3) Write in the remarks (block 28); "This is an amended turn-in document."
- (4) The DA Form 581 is signed (in block 13a-c) by first LTC in the chain of command.
- (5) Process the document through the ASP as any other normal turn-in document.

e. **COMMAND NOTIFICATION:**

(1) Command notification (O5 or above) is required when the ASP is adversely impacted by the customer or when the customer is adversely impacted by its own actions/inactions. The purpose of the memorandum is to ensure commanders are aware of all problems that could adversely impact accountability, safety, physical security, and/or training.

(2) Memorandum must state the corrective action taken to prevent any future disruptions. Memorandum must be signed by unit commander O5 or above.

f. **AMNESTY PROGRAM:**

(1) The amnesty program is not a substitute for normal turn-in procedures and will not be used to circumvent standard supply procedures. The amnesty box is located at the ASP Access Gate and is open 24 hours a day. Ammunition items turned in under the amnesty program will not be used as a basis for an investigation or prosecution. QASAS will schedule an amnesty week once a year. These dates will be published and also distributed through the installation. See Appendix M for a Fort Devens Amnesty Program.

(2) If a person discovers ammunition or residue items, ensure it is safe to handle and transport before moving it. If unsure, contact the ASP (978)-796-3037.

g. **AMMUNITION FOUND ON POST (AFOP) / AMNESTY TURN-IN:**

(1) Ammunition found on post may be turned in to the ASP at any time without documentation, no questions asked. However, a unit cannot get credit and use this ammunition for future training.

(2) Amnesty turn-in is located at the ASP, building 4217 during duty hours.

(3) For all AFOP munitions, all safety precautions will be adhered to during disposition procedures and the QASAS will ensure that the munitions are in safe condition.

h. **MALFUNCTIONS:**

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

(1) Malfunctions:

(a) A malfunction is defined as the failure of an ammunition item to function as expected when fired or launched, or when explosive components function during a nonfunctional test. Malfunctions *do not* include accidents and incidents resulting from negligence or malpractice or accidents resulting from vehicle collisions, fires, etc.

(b) Malfunctions include abnormal or premature functions of explosive ammunition items, missiles, and rockets as a result of normal handling, maintenance, storage, and/or transportation.

(c) Actions to be taken when ammunition malfunctions occur:

(1) CALL “*CEASE FIRE!*”

(2) Care for wounded.

(3) Clear the area of all unnecessary personnel.

(4) Immediately notify the Range Control personnel and the supporting QASAS of the following:

(a) malfunction type (i.e. in bore premature)

(b) weapon

(c) ammunition type

(d) DODIC, lot number and serial number of the applicable ammunition

(e) quantity remaining on hand

(f) time of occurrence

(g) suspected cause (Ammunition Malfunction Report)

(d) *DO NOT* move or disassemble the weapon, ammunition, or associated material until authorized personnel have inspected and released the material.

(e) Consult AR 750-1 for further information.

i. **MISFIRES:**

(1) A misfire is a failure of the primer or the propelling charge of a round to function wholly or in part. A misfire, in itself, is not dangerous, but since it cannot be immediately distinguished from delay of the firing mechanism or from a hang fire, it should be considered as a delayed firing until such a possibility has been eliminated.

(2) A misfire will be removed from the weapon only on command from the OIC/Safety Officer for small arms IAW procedures established for the weapon system.

(3) All LAW rockets, missiles, AT-4, hand grenade, .50 cal or above misfires must be disposed of on the range by EOD personnel *unless they can be saved by EOD*. Misfires will be placed in original containers, clearly marked as misfires and returned to the ASP during the scheduled appointment. Units must also ensure all safety clips, pins, or short clips are replaced.

j. **PROBLEMS THAT OCCUR WHICH GENERALLY HAVE AN ADVERSE IMPACT AND EFFECT ON TRAINING AND ARMY READINESS:** Most ammunition related problems occur when ammunition users and managers fail to work within the parameters and standards established by the

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

Army, i.e., not thoroughly screening residue for live ammunition, drawing more ammunition than can be shot, not reconciling documents within five working days, not inspecting vehicles prior to arriving at ASP, opening more than 10% of their ammunition during training exercise. It is the customers' responsibility to ensure all Army policies and standards are adhered to in order to eliminate an adverse impact to training and/or readiness. It is also important to understand that ammunition policies and procedures are not written by the ASP; however it's the ASP responsibility to enforce the standard. Ammunition policies, procedures and standards are realistic and manageable as long as discipline and attention to detail is constantly applied. It is also extremely important that all ammunition personnel are adequately trained and screened IAW the requirements specified in AR 190-11.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX A

DEFINITION AND TERMS

1. **Ammunition:** A generic term that includes all kinds of explosives to be thrown against an enemy, such as bullets, projectiles, rockets, grenades, torpedoes, bombs, and guided missiles.
2. **DODAC:** Department of Defense Ammunition Code; An eight character code developed to indicate interchangeability of ammunition and explosive items in the Federal Supply Classification (FSC) Groups 13 and 14. The eight character code is separated by a hyphen (e.g. 1305-A071). The first four digits represent the FSC (i.e. the first four digits of the National Stock Number) and the last four characters represent the DODIC. Units will use the DODAC when requesting ammunition.
3. **DODIC:** Department of Defense Identification Code. This code is composed of four characters consisting of a letter and three numerical digits (e.g. A071) that are interchangeable as to function and use.
4. **Reconciliation:** The process of accounting for all issued ammunition and residue to include clearing of all issue/turn-in documents.
5. **Hazardous Materials:** Materials that either detonate or deflagrate. Any chemical compound or mechanical mixture which, when subjected to heat, impact, friction, shock or other suitable initiation, undergoes a very rapid chemical change with the expulsion of large volumes of highly heated gases, exerting pressure on the surrounding medium.
6. **Work Day:** Work days are defined as Monday through Friday 0800 –1600 hrs. The ASP will also be closed weekends and all federal holidays.
7. **Hazard Classification:** Denotes the hazard, fire and deflagration, associated with the various types of ammunition.

- | | |
|--------------|----------------------------------------------|
| Division 1.1 | Explosive (with a mass detonation hazard) |
| Division 1.2 | Explosive (with a fragmentation hazard) |
| Division 1.3 | Explosive (with predominately a fire hazard) |
| Division 1.4 | Explosive (with no significant blast hazard) |

8. **Sensitive Items (Category) Codes:** A code indicating material which requires a high degree of protection and control due to statutory requirements or regulations, which are of high value, highly technical or of a hazardous nature, and small arms, ammunition, explosives and demolition material.

- | | |
|--------------|---------------------------------------------------------------------------------------------|
| Category I | Nonnuclear rockets and missiles in a ready to fire configuration (AT4, Stinger, and Dragon) |
| Category II | Demolition materials (C-4, TNT, Dynamite, and Hand Grenades) |
| Category III | Rockets and propelled ammunition (2.75 –inch rockets, 40mm HE) |

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

Category IV Small arms ammunition (5.56, 7.62, .50 Cal)

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX B

ACRONYMS and ABBREVIATIONS

AA&E	arms, ammunition and explosives
AFOP	ammunition found on post
AR	Army regulation
ARA	ammunition residue area
ARNG	Army National Guard
RW	residue warehouse
ASP	ammunition supply point
ASW	ammunition surveillance warehouse
ATP	ammunition transfer point
BATS	ballistics aerial targets system
BAO	brigade/battalion ammunition officer
BC	fire extinguisher classification
Category I and II	sensitive ammunition requiring armed guard
CL V	ammunition and its components
DAO	Division Ammunition Office
DODIC	Department of Defense Identification Code
DPTMS	Director of Plans, Training, Mobility, and Security
EOD	explosive ordnance disposal
FM	field manual
FORSCOM	Forces Command
GAO	group ammunition office
HAZMAT	hazardous materials
IAO	installation ammunition office
IAW	in accordance with
ITO	installation transportation office
MACOM	Major Army Command
MSC	Major Subordinate Command
NAC	National Agency Check
NCOIC	noncommissioned officer in charge
NEW	net explosive weight
OIC	office in charge
OTFWT	other than fair wear and tear
RAO	regimental ammunition officer
QASAS	quality assurance specialist/ammunition surveillance
RECON	reconciliation section
RFMSS	Range Facility Management Support System
ROS	report of survey
ROTC	Reserve Officer Training Corps
RSC	Regional Support Command
SDO	staff duty office
SOG	Sergeant of the Guard
SOP	Standing Operating Procedures
TAMIS-R	training ammunition management information system - Revised
TAT	to accompany troops
TEC	training event code

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX C

DA FORM 1687 (NOTICE OF DELEGATION OF AUTHORITY RECEIPT FOR SUPPLIES)

1. Upon any element of data becoming outdated on this card, the entire card is no longer valid and must be replaced with a new card before further transactions involving CL V can continue. If the individual who assumes responsibility goes on leave, then a new DA Form 1687 and Assumption of Command Orders is required.
2. All entries except the signature and initials will be typed or neatly printed in black ink and must be clearly legible.
3. Signature and initials will be written in ink on all copies and electronic signatures are also an approved method.
4. When turning in DA Form 1687 in to ASP it **must have original signatures or electronic signatures.** No photo copies. **No combining of electronic and original signatures.**
5. A copy of the commanders Assumption of Command Orders must be attached to the DA Form 1687.
6. DA Form 1687 Preparation (Delegation of Authority): Request and/or Receive.
 - a. Date: Enter the calendar date the document was prepared.
 - b. Organization Receiving Supplies: Enter the unit/activity designation.
 - c. Location: Enter installation name.
 - d. Last Name, First Name, and Middle Initial.
 - (1) Enter the name of personnel authorized to request and receive ammunitions.
 - (2) Enter their rank.
 - (3) Enter their ETS date. (Example, 30 Sep 2010 or Indef)
 - e. Social Security Number: Leave blank.
 - f. Authority.
 - (1) REQ (Request). Enter "YES" or "NO" to indicate whether the individual is to request ammunition.

Note: *Unit commanders are responsible for security and control of the unit ammunition program and to ensure that only authorized personnel receipt for Class V supplies. The responsible officer may delegate only Soldiers E-5 and above to request ammunition on DA Form 1687.*

(2) REC (Receive). Enter "YES" or "NO" to indicate whether the individual may receive or turn-in ammunition.

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

g. Signature and initials. The individual listed in the blocks will sign and initial there.

h. Authorization by Responsible or Accountable Officer.

(1) Place and "X" in the delegated block.

(2) Enter the following statement; Requisition of receipt of Class V supplies as indicated above." Or "to Approve and Authenticate Class V request."

i. Remarks. Enter the following statement: Fort Devens ASP. Authorized representative(s) listed above have passed security screening required by AR 190-11.

j. UIC. Enter your Unit Identification Code (UIC) for Unit Level Ammunition Draw (the UIC entered must match the UIC on the Assumption of Command Orders).

k. DODAAC/Account Code. Enter your assigned DODAAC/Account Code.

l. Last Name, First Name and Middle Initial. Enter the name of the Commander of the UIC.

m. Grade. Enter the grade of the Commander.

n. Telephone Number. Enter the telephone number where the individual in Block H can be reached.

o. Expiration Date. Enter the expiration date, not to exceed one year from the date prepared. Note that when the ETS listed on a DA Form 1687 expires before the expiration date, it makes the DA Form 1687 no longer valid.

Example: Date prepared is 2 Apr 2010; the Expiration date will be 1 April 2011.

p. Signature: The Commander signs here.

7. DA Form Preparation (Delegation of Authority): Authenticate and Approve. All fields are the same as section 6 with the exception of:

a. Authority.

(1) REQ (Request): Enter "NO" to indicate whether the individual is to request ammunition.

(2) REC (Receive): Enter "NO" to indicate whether the individual is to receive or turn-in ammunition.

(3) The person authorized to approve and authenticate may be civilian or of any rank.

b. Authorization by Responsible or Accountable Officer.

(1) Place and "X" in the delegated blocks.

(2) Enter the following statement; "Authenticate and Approve Class V Supplies as indicated above."

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES <small>For use of this form, see DA PAM 710-2-1. The proponent agency is ODCSLOG.</small>					DATE 1 JAN 99	
AUTHORIZED REPRESENTATIVE(S)						
ORGANIZATION RECEIVING SUPPLIES HHC, 1/33 ARMOR (3RD BDE)			LOCATION FORT LEWIS WA 98433			
LAST NAME-FIRST NAME-MIDDLE INITIAL	SOCIAL SECURITY NUMBER	AUTHORITY REQ REC		SIGNATURE AND INITIALS		
DAVIS, ERIC F 1LT ETS: INDEF	X	YES YES		Eric Davis EFD		
JOHNSON, DAN K 1LT ETS: INDEF		YES YES		Dan Johnson DKJ		
FISHER, JASON G SGT ETS: 15 AUG 99		NO YES		Jason Fisher JGF		
NOT USED						
AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER						
THE UNDERSIGNED HEREBY <input checked="" type="checkbox"/> DELEGATES TO <input type="checkbox"/> WITHDRAWS FROM THE PERSON(S) LISTED ABOVE, THE AUTHORITY TO: REQUISITION OR RECEIPT OF CLASS V SUPPLIES AS INDICATED ABOVE						
REMARKS FOR FL/YTC ASP "Authorized representatives listed above have passed security screening LAW AR 190-11						
I ASSUME FULL RESPONSIBILITY						
UNIT IDENTIFICATION CODE WAH9AA			DODAAC/ACCOUNT NUMBER WK4K75			
LAST NAME-FIRST NAME-MIDDLE INITIAL	GRADE	TELEPHONE NUMBER	EXPIRATION DATE	SIGNATURE		
BUTLER, WESLEY B.	O-5	967-1245	15 AUG 99	Wesley B. Butler		

DA FORM 1687, JAN 82

EDITION OF DEC 57 IS OBSOLETE.

USAPPC V3.00

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX D

DA Form 581

Live Serviceable

REQUEST FOR ISSUE AND TURN-IN OF AMMUNITION For use of this form, see AR 710-2; the proponent agency is DCS, G-4.				1. ISSUE	3. DOCUMENT NO.	4. LOCAL USE	5. PAGE	6. FOR LOCAL USE				
				2. TURN-IN	W90STA11120002		1 OF 1	Live Serviceable				
7. SEND TO Accountable Officer SHUN-ASP-FT Hunter Liggett Ft. Hunter Liggett, Ca 93928		8. REQUEST FROM 114th MP Company UIC: W71HAA		9. DATE MATERIEL REQUIRED (YYYYMMDD)		10. PRIORITY		11. ALLOCATION PERIOD March	12. DODACC W90STA			
				13a. REQUESTED BY Doc, John C. SSG		13b. DATE (YYYYMMDD) 20110417		13c. SIGNATURE <i>John C. Doe</i>				
				14a. APPROVED BY Williams, Sally SFC		14b. DATE (YYYYMMDD) 20110418		14c. SIGNATURE <i>Sally Williams</i>				
15. ITEM	16. DOCIC	17. NSN	18. NOMENCLATURE	19. UI	20. QTY REQUESTED/TURNED IN	21. TEC	22. ACTION CODE	23. QTY ISSUED/RECEIVED	24. LOT/SERIAL NO.	25. CC	26. POSTED BY	27. DATE (YYYYMMDD)
01	A075	1305	CTG, 5.56mm BLK LKD	EA		TRS	TAR					
02	A080	1305	CTG, 5.56MM BLK	EA		TRS	TAR					
			Last Item									
28. REMARKS The above items drawn on document number W90HSA11120001 were not expended. All other items drawn on that document number were properly expended. Residue Turn-In is under document number W90STA11120004										29. RELATED DOCUMENT SERIAL NOS.		
30a. ISSUED BY				30c. DATE (YYYYMMDD)	31a. RECEIVED BY				31c. DATE (YYYYMMDD)	32. TAMIS CONTROL NO.		
30b. SIGNATURE					31b. SIGNATURE							

DA FORM 581, JUL 1999

EDITION OF AUG 89 MAY BE USED

APD PE v1.02ES

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX E

DA FORM 581

Live Unserviceable

REQUEST FOR ISSUE AND TURN-IN OF AMMUNITION				1. ISSUE		3. DOCUMENT NO.		4. LOCAL USE		5. PAGE		6. FOR LOCAL USE			
For use of this form, see AR 710-2; the proponent agency is DCS, G-4.				2. TURN-IN		W90STA11120003				1 OF 1		Live Unserviceable			
7. SEND TO Accountable Officer SHUN-ASP-Ft Hunter Liggett Ft. Hunter Liggett, Ca 93928				8. REQUEST FROM 114th MP Company UIC: W71HAA				9. DATE MATERIEL REQUIRED		10. PRIORITY		11. ALLOCATION PERIOD		12. DODACC	
												March		W90STA	
				13a. REQUESTED BY Doe, John C. SSG				13b. DATE		13c. SIGNATURE					
								20/04/17		<i>John C. Doe</i>					
				14a. APPROVED BY Williams, Sally SFC				14b. DATE		14c. SIGNATURE					
								20/04/18		<i>Sally Williams</i>					
15. ITEM	16. DDCIC	17. NSN	18. NOMENCLATURE	19. UI	20. QTY REQUESTED/TURNED IN	21. TEC	22. ACTION CODE	23. QTY ISSUED/RECEIVED	24. LOT/SERIAL NO.	25. CC	26. POSTED BY	27. DATE			
01	A075	1305	CTG, 5.56mm BLK LKD	EA		TRS	TAR								
02	A080	1305	CTG, 5.56MM BLK	EA		TRS	TAR								
			Last Item												
28. REMARKS The above items drawn on document number W90HSA11120001 were not expended. All other items drawn on that document number were properly expended. Residue Turn-In is under document number W90STA11120004														29. RELATED DOCUMENT SERIAL NOS.	
30a. ISSUED BY				30c. DATE		31a. RECEIVED BY				31c. DATE		32. TAMIS CONTROL NO.			
30b. SIGNATURE				(YYYYMMDD)		31b. SIGNATURE				(YYYYMMDD)					

DA FORM 581, JUL 1999

EDITION OF AUG 89 MAY BE USED

APD PE v1.02ES

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX F
DA FORM 581
Residue Turn-in

REQUEST FOR ISSUE AND TURN-IN OF AMMUNITION <small>For use of this form, see AR 710-2; the proponent agency is DCS, G-4.</small>				1. ISSUE <input type="checkbox"/>		3. DOCUMENT NO.		4. LOCAL USE		5. PAGE		6. FOR LOCAL USE			
				2. TURN-IN <input checked="" type="checkbox"/>		W90STA11120004				1 OF 1		Residue			
7. SEND TO Accountable Officer Shun-ASP-Fort Hunter Liggett FT Hunter Liggett, Jolon CA 93928				8. REQUEST FROM 114th MP Company UIC: W7IHAA				9. DATE MATERIEL REQUIRED (YYYYMMDD)		10. PRIORITY		11. ALLOCATION PERIOD MARCH		12. DODACC W90STA	
				13a. REQUESTED BY Doe, John C. SSG				13b. DATE (YYYYMMDD) 20110417		13c. SIGNATURE <i>John C. Doe</i>					
				14a. APPROVED BY Williams, Sally SFC				14b. DATE (YYYYMMDD) 20110418		14c. SIGNATURE <i>Sally Williams</i>					
15. ITEM	16. DODIC	17. NSN	18. NOMENCLATURE	19. UI	20. QTY REQUESTED/TURNED IN	21. TEC	22. ACTION CODE	23. QTY ISSUED/RECEIVED	24. LOT/SERIAL NO.	25. CC	26. POSTED BY	27. DATE (YYYYMMDD)			
1	A075	1305	Case CTG 5.56 mm Fired	LB			TRP	TIR							
2			Links CTG, Metallic Belt	LB			TRP	TIR							
3			Box, Metal	EA			TRP	TIR							
4			Box, Wooden Wirebound with Ends	EA			TRP	TIR							
5	A080	1305	Case CTG 5.56 mm Fired	LB			TRP	TIR							
6			Box, Wooden Wirebound with Ends	EA			TRP	TIR							
7			Box, Metal	EA			TRP	TIR							
28. REMARKS The above items were drawn on document number W90HSA11120001 and were properly expended. All other items drawn on that document number are being returned under document number W90STA11120002. Contents have been inspected. Contents do not contain any live rounds, unfired primers, explosives, or other dangerous materials. SIGNED (x) _____										29. RELATED DOCUMENT SERIAL NOS.					
30a. ISSUED BY				30c. DATE (YYYYMMDD)		31a. RECEIVED BY				31c. DATE (YYYYMMDD)		32. TAMIS CONTROL NO.			
30b. SIGNATURE						31b. SIGNATURE									

DA FORM 581, JUL 1999

EDITION OF AUG 89 MAY BE USED

AFD PE v1.02ES

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX G

DD Form 626

Motor

Inspection

Vehicle

MOTOR VEHICLE INSPECTION (TRANSPORTING HAZARDOUS MATERIALS)											
(Read Instructions before completing this form.)											
This form applies to all vehicles which must be marked or placarded in accordance with Title 49 CFR.						1. BILL OF LADING/TRANSPORTATION CONTROL NUMBER					
SECTION I - DOCUMENTATION						ORIGIN a.			DESTINATION b.		
2. CARRIER/GOVERNMENT ORGANIZATION											
3. DATE/TIME OF INSPECTION											
4. LOCATION OF INSPECTION											
5. OPERATOR(S) NAME(S)											
6. OPERATOR(S) LICENSE NUMBER(S)											
7. MEDICAL EXAMINER'S CERTIFICATE*											
8. (X if satisfactory at origin)									9. CVSA DECAL DISPLAYED ON COMMERCIAL EQUIPMENT*		
a. MILITARY HAZMAT ENDORSEMENT		d. ERG OR EQUIVALENT COMMERCIAL:		YES		NO				YES	
b. VALID LEASE*		e. DRIVER'S VEHICLE INSPECTION REPORT*						a. TRUCK/TRACTOR		YES	
c. ROUTE PLAN		f. COPY OF 49 CFR PART 397						b. TRAILER		YES	
SECTION II - MECHANICAL INSPECTION											
All items shall be checked on empty equipment prior to loading. Items with an asterisk shall be checked on all incoming loaded equipment.											
10. TYPE OF VEHICLE(S)						11. VEHICLE NUMBER(S)					
12. PART INSPECTED (X as applicable)		ORIGIN (1)		DESTINATION (2)		ORIGIN (1)		DESTINATION (2)		COMMENTS (3)	
		SAT		UNSAT		SAT		UNSAT			
a. SPARE ELECTRICAL FUSES						k. EXHAUST SYSTEM					
b. HORN OPERATIVE						l. BRAKE SYSTEM*					
c. STEERING SYSTEM						m. SUSPENSION					
d. WINDSHIELD/WIPERS						n. COUPLING DEVICES					
e. MIRRORS						o. CARGO SPACE					
f. WARNING EQUIPMENT						p. LANDING GEAR*					
g. FIRE EXTINGUISHER*						q. TIRES, WHEELS, RIMS					
h. ELECTRICAL WIRING						r. TAILGATE/DOORS*					
i. LIGHTS AND REFLECTORS						s. TARPAULIN*					
j. FUEL SYSTEM*						t. OTHER (Specify)					
13. INSPECTION RESULTS (X one) ACCEPTED						REJECTED					
(If rejected give reason under "Remarks". Equipment will be approved if deficiencies are corrected prior to loading.)											
14. SATELLITE MOTOR SURVEILLANCE SYSTEM: (X one) ACCEPTED						REJECTED					
15. REMARKS											
16. INSPECTOR SIGNATURE (Origin)						17. INSPECTOR SIGNATURE (Destination)					
SECTION III - POST LOADING INSPECTION											
This section applies to Commercial and Government/Military vehicles. All items will be checked prior to release of loaded equipment and shall be checked on all incoming loaded equipment.						ORIGIN (1)		DESTINATION (2)		COMMENTS (3)	
						SAT		UNSAT			
18. LOADED IAW APPLICABLE SEGREGATION/COMPATIBILITY TABLE OF 49 CFR											
19. LOAD PROPERLY SECURED TO PREVENT MOVEMENT											
20. SEALS APPLIED TO CLOSED VEHICLE; TARPAULIN APPLIED ON OPEN EQUIPMENT											
21. PROPER PLACARDS APPLIED											
22. SHIPPING PAPERS/DD FORM 836 FOR GOVERNMENT VEHICLE SHIPMENTS											
23. COPY OF DD FORM 626 FOR DRIVER											
24. SHIPPED UNDER DOT SPECIAL PERMIT 868											
25. INSPECTOR SIGNATURE (Origin)						26. DRIVER(S) SIGNATURE (Origin)					
27. INSPECTOR SIGNATURE (Destination)						28. DRIVER(S) SIGNATURE (Destination)					

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX H

DA FORM 5811
Shortage Statement

CERTIFICATE - LOST OR DAMAGED CLASS 5 AMMUNITION ITEMS						
For use of this form, see DA Pam 710-2-1; the proponent agency is DC SLOG						
PART I - CERTIFICATION						
I certify that the item(s) described in blocks 1-5 below were as stated. Circumstances of the loss or damage are accurately described below.						
1. STOCK NO.	2. DESCRIPTION	3. QUANTITY	4. ITEM WAS (Check)		5. DAMAGED BY NEGLIGENCE? (Check)	
			a. LOST	b. DAMAGED	a. YES	b. NO
1305-	5.56mm brass	15 lbs	X			

6. CIRCUMSTANCES OF LOSS OR DAMAGE
During training in training area 34, we were conducting fire and maneuver exercises and were unable to recover all the brass due to the tall grass and snow.

7a. SIGNATURE CPT Paul F Gregory, Company Commander	7b. DATE 7 June 2003
------------------------------------------------------------	-----------------------------

PART II - ACTION		
8. I have reviewed the evidence pertaining to the loss or damage as stated. I agree <input checked="" type="checkbox"/> do not agree <input type="checkbox"/> that the loss or damage to the class 5 item (a) was <input type="checkbox"/> was not <input checked="" type="checkbox"/> misconduct or deliberate unauthorized use. The following actions shall be taken: <input checked="" type="checkbox"/> due to negligence, willful misconduct or deliberate unauthorized use.	CHECK ALL THAT APPLY	
9. No further action is required.	X	
10. An administrative adjustment shall be made in the property book for the class 5 item (a) that was not lost through negligence, willful misconduct or deliberate unauthorized use.		
11. The damaged class 5 item (a) shall be repaired as feasible and returned as the damage was not caused by negligence, willful misconduct or deliberate unauthorized use.		
12. The circumstances surrounding the loss or damage warrant the processing of a formal Report (Su may this will be initiated immediately by the responsible property officer).		
13a. SIGNATURE LTC Bruce L. Slaughter	13b. TITLE 78th Armor Battalion Commander	13c. DATE 7 June 2003

DA FORM 5811-R, AUG 89

USAPPC V1.01

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

DA

5692R

Consumption

35

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX J

Late Ammunition Request

Letterhead

Office Symbol

Date

MEMORANDUM THRU Commander,

FOR DOL, ATTN: Accountable Officer, Fort Devens ASP

SUBJECT: Late Ammunition Request

1. Request e581 DOC# R56HYT9225-5001 be processed as a late ammunition request to be issued on 20 September 2011.
2. Ammunition was not requested in a timely manner due to an un-forecasted training event. Range conditions have been RED for the past two months, but due to the sudden rainfall, range conditions have been upgraded to GREEN. The unit can not afford to miss this training opportunity to conduct night fire qualification with tracers.
3. The unit understands that all e581s must be submitted five working days prior to issue date. All efforts will be made to meet this requirement.
4. POC for this action is CPT Jones at 526-1054.

PAUL E. TURNER
LTC, AR
Commanding

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX K

COMPATIBILITY CHART

MOTOR VEHICLE/RAIL COMPATIBILITY FOR CLASS 1 (EXPLOSIVE) MATERIALS

(Extracted from CFR 49)

GRO UP	A	B	C	D	E	F	G	H	I	J	K	L	N	S
A		X	X	X	X	X	X	X	X	X	X	X	X	X
B	X		X	X(4)	X	X	X	X	X	X	X	X	X	4/5
C	X	X		2	2	X	6	X	X	X	X	X	3	4/5
D	X	X(4)	2		2	X	6	X	X	X	X	X	3	4/5
E	X	X	2	2		X	6	X	X	X	X	X	3	4/5
F	X	X	X	X	X		X	X	X	X	X	X	X	4/5
G	X	X	6	6	6	X		X	X	X	X	X	X	4/5
H	X	X	X	X	X	X	X		X	X	X	X	X	4/5
J	X	X	X	X	X	X	X	X		X	X	X	X	4/5
K	X	X	X	X	X	X	X	X	X		X	X	X	4/5
L	X	X	X	X	X	X	X	X	X	X	X	1	X	X
N	X	X	3	3	3	X	X	X	X	X	X	X		4/5
S	X	4/5	4/5	4/5	4/5	4/5	4/5	4/5	4/5	4/5	4/5	X	4/5	

MOTOR VEHICLE

1. Instructions for using the compatibility table for Class 1 (explosive) materials are as follows:

- A blank space in the Table indicates that no restrictions apply.
- The letter "X" in the Table indicates that explosives of different compatibility groups may not be carried on the same transport vehicle.
- The numbers in the Table mean the following:

- "1" means an explosive from compatibility group L shall only be carried on the same transport vehicle with an identical explosive.
- "2" means any combination of explosives from compatibility groups C, D, or E is assigned to compatibility group E.
- "3" means any combination of explosives from compatibility groups C, D, or E with those in compatibility group N is assigned to compatibility group D.
- "4" means see CFR 49 paragraph 177.835(g) when transporting
- "5" means Division 1.4S fireworks may not be loaded on the same transport vehicle with Division 1.1 or 1.2 (Class A Explosive) materials.
- Explosive articles in compatibility group G other than fireworks and those requiring special storage may be stowed with articles of compatibility groups C, D, and E provided no explosive substance are carried in the same vehicle.

2. Except as provided in paragraph 3 below, explosives of the same compatibility group but of different divisions may be transported together provided that the whole shipment is transported as though its entire contents were of the lower numerical division (i.e., Division 1.1 being lower than Division 1.2). For example, a mixed shipment of Division 1.2 (Class A explosive) materials and Division 1.4 (Class C explosive) materials, both of compatibility group D, must be transported as Division 1.2 (Class A explosive) materials.

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

3. When Division 1.5 (blasting agent) materials, compatibility group D, are transported in the same freight container as Division 1.2 (Class A explosive) materials, compatibility group D, the shipment must be transported as Division 1.1 (Class A explosive) materials, compatibility group D.

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX L

Request for Extension

Letterhead

Office Symbol

Date

MEMORANDUM THRU Commander, Unit

FOR DOL, ATTN: Accountable Officer, Fort Devens ASP

SUBJECT: Request for Extension

1. Due to unforeseen training requirements at Pinon Canyon, request that document numbers W55DRE9275-0001 and W55DRE9275-0002 be extended. The new training dates are as follows: 25 Sep - 29 Sep.
2. This unit realizes that these documents will have to be cleared within five working days from the completion of the training event.
3. Point of contact for this request is SFC Wilson at 6-5555.

RALPH R. KUBERT
LTC, TC
Commanding

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX M

AMMUNITION and EXPLOSIVES (A&E) AMNESTY PROGRAM POLICIES and PROCEDURES

- The Fort Devens, MA amnesty program is intended to ensure the maximum recovery of abandoned military A&E.
- The program provides an opportunity for individuals to return A&E and remain anonymous.
- No documentation is required for the turn-in of amnesty A&E.
- This amnesty program is not intended to circumvent normal A&E turn-in procedures.
- Amnesty turn-ins **WILL NOT** be used as a basis for investigation or prosecutions and are exempt from AR 190-series investigations requirements.
- Abandoned military A&E (excluding small arms ammunition up to and including .50 caliber) will not be moved by untrained personnel. Notify Range Control at (978) 796-2723
- When military A&E is found outside the boundaries of Fort Devens military areas notify local civilian authorities or the Devens Police (978) 796-3333.
- Abandoned A&E found on post may be turned in to the Ammunition Supply Point (ASP), located off Jackson Rd, South Post Bldg 4217, Monday thru Friday between 0700-1530 hours. For further information contact the ASP (978) 796-3037

REF: DA PAM 710-2-1

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX N
EXCEPTION TO POLICY

Letterhead

Office Symbol

Date

MEMORANDUM THRU Commander, Unit

FOR DOL, ATTN: Accountable Officer, Fort Devens ASP

SUBJECT: Request Exception to Policy for Early Ammunition Draw

1. HQ, 2-22 FA requests early ammunition draw at 0630 on 14 August 2011 at the Fort Devens ASP. *(request when and type of ammunition support required)*
2. Due to limited availability of the Fort Devens M16 qualification ranges, HQ, 2-22 FA must start as early as possible to ensure as many soldiers as possible are able to qualify. *(state your reasons for requesting the exception to policy)*
3. The POC for this request is CPT Long, S-3, at 6-1234. *(list valid POC with title and contact number).*

FRED JONES
LTC, FA
Commanding

Note: Must be first O5 in chain of command or acting with attached assumption of command orders.

AMSAS-OMI-E

SUBJECT: LRC, Fort Devens (FDMA) Ammunition Supply Point (ASP) External Standing Operating Procedure (SOP).

APPENDIX O

Fort Devens CLASS V Phone Roster

ASP Supervisor/ASP Accountable Officer	(978) 796-3037
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ASP Operations	(978) 796-3154
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